

Town Manager's Monthly Report for February 2019



TOWN MANAGER'S UPDATE ...

- Attended the following Committee/Council meetings:
 - Environmental Meeting – February 21, 2019
 - ACT Meeting – February 22, 2019
 - Council Meeting – February 22, 2019
- Attended Legislative Advisory Committee on February 4, 2019. We are monitoring the following bills:
 - MSA increase request from both the Delaware League and SCAT
 - Energy Bills returning from last session regarding net metering and renewable portfolio standards
 - Truck Traffic Height Bill which would allow traffic cameras to monitor height. Six cameras would be designated per county.
 - RTT decrease of one percent for the state portion of the tax. The DLLG will support this only if the State replaces with equivalent funding. This is expected to decrease revenue by \$75 million dollars.
 - A bill to double fines for handicapped parking violations may be considered.
 - A bill insuring ongoing funding source to DELJIS would raise ticket fines devoted to the Fund from \$1 to \$3. The League supports this.
 - A bill allowing DelDOT to use biennial capital transportation budgets is being considered.
 - A Population Consortium Bill would make the Population Consortium the standard, providing consistency of municipal/county population figures.
- Attended the SCAT meeting on February 6, 2019 in Georgetown. Legislators from Sussex County were there indicating support for our concerns in Sussex County.
- Met with Jim Smith of DelMarVa Power on February 7, 2019.
- Attended the SCAT Steering Committee Breakfast on February 8, 2019. We heard from AT&T regarding their efforts in 5G small cell technology.
- Attended retirement luncheon for Diane Vogel, retired Town Manager of Ocean View, on February 12, 2019.
- Attended the City Managers Association of Delaware Meeting on February 14, 2019 at Kent County Building.
- Attended the Lewes Planning Commission Water session on February 21, 2019, where experts in their field discussed environmental impacts to our drinking water supply.

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UPDATES FROM DEPARTMENTS

Revaluation

- Pearson's Appraisal Service continues to work on our revaluation. They anticipate completing field work by the end of March.
- We have had a few inquiries regarding the revaluation. We were able to satisfy those inquiries.

Budget

- We are continuing to put the budget together.
- Departments have been working on their Capital Improvement Plans and operating budgets. That information was due on March 1.

Sidewalks

- We have received preliminary information back regarding the sidewalk study.
- We have a meeting to review this information with DelDOT on March 18, 2019.

Dredging

- Along with other representatives, met with representatives from a local development company to review our dredging proposal and discuss potential opportunities.

Streets

- Micro-surfacing is scheduled to take place the first week of May. This involves several streets and Bunting Avenue (please see the attached document).
- We are working with Kercher Engineering and South Bethany Beach on street work for next year. It is our hope that this partnership results in some cost savings.

IT Services

- Met with Wagamon Technology Group, the new IT services provider. They have provided us with recommended improvements and an initial assessment. We will be budgeting for some of these improvements.
- The Technology Committee will be reviewing the plan at their March meeting.

HVAC Duct Cleaning and Replacement

- The duct work cleaning took place the week of March 4, 2019.
- The HVAC duct work replacement took place the week of March 11, 2019.

Bayard Street Drainage

- The Sussex Conservation District began work on the Bayard Street Drainage Project the week of March 4, 2019.
- They anticipate being finished by the end of March.

Sustainability Grant

- We are currently conducting a survey on sustainability in Fenwick Island.
- The survey can be taken on-line or in printed form (from Town Hall).
- This is important to help guide Fenwick Island's sustainable future and we encourage everyone to take it.

SCOPE OF WORK

The FY2019 Street Resurfacing Project consists of hot mix patching repairs, utility adjustments, crack sealing and micro surfacing on several streets in the Town of Fenwick Island, as delineated in the following descriptions and quantities.

Construction of this contract shall conform to the Delaware Department of Transportation Standard Specifications dated August 2016, as amended by the Supplemental Specifications, the Special Provisions, the Standard Construction Details, and these Plans.

The proposed project includes, but is not necessarily limited to, the following locations, items and quantities:

Base Bid

<i>Road Name</i>	<i>From St</i>	<i>To St</i>	<i>Patch</i>	<i>Crack Seal</i>	<i>Micro</i>
<i>Atlantic St-02</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Bayard St-03</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Dagsboro St-04</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Essex St-02</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Farmington St-02</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Georgetown St-02</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Houston St-02</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Indian St-02</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>	<i>X</i>	<i>X</i>	<i>X</i>
<i>James St-02</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>	<i>X</i>	<i>X</i>	<i>X</i>
<i>King St</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>		<i>X</i>	<i>X</i>
<i>Lewes St</i>	<i>SR1 NB</i>	<i>Bunting Ave</i>	<i>X</i>	<i>X</i>	<i>X</i>
<i>Delaware Ave</i>	<i>SR1 SB</i>	<i>Island St</i>	<i>X</i>	<i>X</i>	<i>X</i>
<i>Island St</i>	<i>S. Town Limits</i>	<i>High Tide Ln</i>	<i>X</i>	<i>X</i>	<i>X</i>
<i>High Tide Ln</i>	<i>Island St</i>	<i>W. Town Limits</i>		<i>X</i>	<i>X</i>
<i>Mermaid St</i>	<i>S. Carolina Ave</i>	<i>Bayside Dr</i>		<i>X</i>	<i>X</i>
<i>Bayside Dr-03</i>	<i>Glenn Ave</i>	<i>End</i>		<i>X</i>	<i>X</i>
<i>Madison Ave</i>	<i>Glenn Ave</i>	<i>End</i>		<i>X</i>	<i>X</i>
<i>Bayside Dr-01</i>	<i>Mermaid St</i>	<i>Surf Ave</i>	<i>X</i>	<i>X</i>	<i>X</i>

Town of Fenwick Island
FY2019 Street Resurfacing Project
Project #ST 0119

<i>Road Name</i>	<i>From St</i>	<i>To St</i>	<i>Patch</i>	<i>Crack Seal</i>	<i>Micro</i>
<i>Houston St-01</i>	<i>SR1 SB</i>	<i>Bora Bora St</i>	<i>X</i>	<i>X</i>	<i>X</i>
<i>Oyster Bay Dr</i>	<i>SR1 SB</i>	<i>End</i>	<i>X</i>	<i>X</i>	<i>X</i>
<i>S. Carolina Ave</i>	<i>SR1 SB</i>	<i>End</i>		<i>X</i>	<i>X</i>
<i>Bayard St</i>	<i>SR1 SB</i>	<i>End</i>		<i>X</i>	<i>X</i>
<i>Bayard St-Ext</i>	<i>Bayard St</i>	<i>End</i>	<i>X</i>	<i>X</i>	<i>X</i>

Add-Alt Bid

<i>Road Name</i>	<i>From St</i>	<i>To St</i>	<i>Patch</i>	<i>Crack Seal</i>	<i>Micro</i>
<i>Bunting Ave</i>	<i>Lewes St</i>	<i>Atlantic St</i>		<i>X</i>	<i>X</i>

If after milling and/or excavation for patches the sub grade is found to be unstable, the contractor shall excavate to a depth as directed by the Engineer to remove unstable material, undercut excavation shall be used and Graded Aggregate Base Course shall be used as backfill.

Patching depth shall be 2 ½ inches of Item 401029, Superpave Type C Hot Mix, PG 64-22, Patching

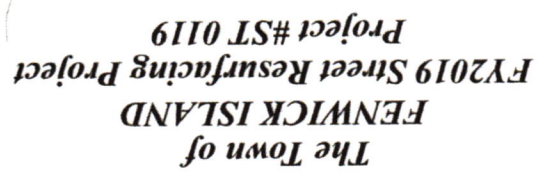
All construction methods, materials, and equipment shall be in accordance with the Contract Specifications. All excess material shall become the property of the Contractor and shall be removed and properly disposed of by the Contractor.

Locations may be added or deleted as funding permits.

Unit Prices For All Work Included in this Contract:

Unit Prices for the bid items which include hot mix patching, crack sealing and utility adjustments and micro surfacing shall include all incidentals required to complete each bid item which include, but are not limited to, required surface preparation, sweeping, applying a tack coat, removal and disposal of waste materials, final clean-up, and other incidentals necessary to complete the work.

Quantities are only approximate. Contractors are responsible to examine the site, review all necessary work and determine quantities needed prior to submitting a bid price.



Add Alternate Location:

